



Position: Peer Recovery Specialist
Focus area: Criminal Justice Involved
Geographic area: Carlton County
Hours: 40 hrs./week
Classification: Non-exempt
Reports to: Program Director

Recovery Alliance Duluth is seeking a full-time Peer Recovery Specialist to join the RAD team. We are looking for the individual who understands peer-based recovery services, supports all pathways to recovery, and believes in the power of compassion and in the positive effects an authentic human connection has on a person's recovery.

As a Peer Recovery Specialist, you will work with Recovery Alliance Duluth to deliver peer-recovery support services to individuals who have criminal justice involvement, are incarcerated, and/or are transitioning into the community. As a Peer Recovery Specialist, you will have a sound knowledge base of resources, the recovery community and be someone who will work collaboratively, is inspiring, open minded, and authentic.

The Peer Recovery Specialist should possess a thorough understanding of community culture to address the barriers to successful recovery and will have the capacity to collaborate to implement peer recovery support services in the jail, facilitate access and connection to community resources and act as a knowledgeable resource to assist with navigating barriers and may provide links to recovery community resources and recovery options.

Essential Functions

- Work with Executive Director and Program Director to provide education and awareness to eliminate stigma associated with substance use disorder and recovery in the criminal justice system.
- Utilize technology to introduce RAD services and provide peer-based recovery support to individuals in the St. Louis County jail and throughout reentry.
- Provide peer-based recovery support (in person, virtual, telephone) to target population.
- Create connection with individuals with criminal justice involvement, to provide recovery support, recovery and transition planning, recovery capital building, and connection to community resources.
- Provide transportation to essential appointments if necessary.
- Respond to crisis situations following outlined procedures including proper notification, documentation, and programmatic follow up.
- Serve as a liaison between the recovery community, community agencies, providers, governmental agencies.
- Perform data entry to ensure accurate recordkeeping and reporting systems (Apricot, etc.)
- Complete program-related documentation and reporting on-time and accurately.
- Promote and participate in recovery targeted awareness and educational opportunities.
- Participate in additional training as required.
- Contribute to a positive and inclusive work environment.

- Maintain confidentiality of all client information.
- Comply with organizational policies.
- Perform other duties as assigned.

Competencies

- Ability to work and problem solve independently and work as a team.
- Maintains a current knowledge of the roles and responsibilities of peer recovery support specialists/recovery coaches.
- Must possess a thorough understanding of peer-based recovery support services and be able to apply this knowledge in different settings.
- Understands and supports multiple pathways of recovery and is willing to embrace a person-centered approach that recognizes an individual's preferences and autonomy.
- Robust advocacy skills along with knowledge of community-based services, resources, and the local recovery community.
- Must be able to maintain appropriate boundaries in a variety of settings and situations.
- Ability to maintain effective working relationships with colleagues, peers, families, and staff.
- Demonstrates an ability to actively listen and respond to questions and concerns of members, and other stakeholders.
- Ability to manage confidential information.
- Strong cultural competence and experience working with diverse communities.
- Ability to provide accurate feedback without judgment or discomfort.
- Flexibility to adapt to unforeseen needs or circumstances.
- Practices discretion in all aspects of the job.
- Excels at problem solving and multitasking, is organized, efficient and goal directed.
- Excellent interpersonal, written, and verbal communication skills.
- Effective use of the Internet, Microsoft Office programs such as Word, Excel, PowerPoint, and Outlook.

Minimum Qualifications

- Completion of a Recovery Coach Academy or equivalent 46+ hour training.
- Minimum of 2 years continuous recovery.
- Broad knowledge of and experience with Peer Recovery Support Services.
- Valid Minnesota driver's license (ability to obtain within 6 months), access to a vehicle with adequate liability insurance.
- Background check required.

Preferred Qualifications

- Knowledge of the recovery community and community resources.
- Personal experience with criminal justice system.

Recovery Alliance Duluth is an Equal Employment Opportunity/Affirmative Action employer, and all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, age, national origin, protected veteran status, disability status, sexual orientation, gender identity or expression, marital status, genetic information, or any other characteristic protected by law.